

प्रशासन अनुभाग
ADMINISTRATION
SECTION

राष्ट्रीय प्रौद्योगिकी संस्थान श्रीनगर
NATIONAL INSTITUTE OF TECHNOLOGY SRINAGAR
(शिक्षामंत्रालय, भारत सरकार के तत्वावधान में राष्ट्रीय महत्व का एक स्वायत्त संस्थान)
(An autonomous Institute of National Importance under the aegis of Ministry of
Education, Govt. of India)
हज़रतबल, श्रीनगर, जम्मू-कश्मीर, 190006, भारत
Hazratbal, Srinagar Jammu and Kashmir, 190006, India



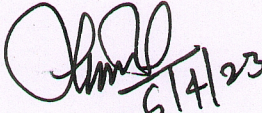
आदेशसंख्या (Order No. 363): ऑफ (of) 2023

दिनांक (Date): 06 / 04 / 2023

Pursuant to completion of contract of Shri P. L. Sapru as Consultant Director's Office and in the interest of the Institute Administration, following arrangements are hereby ordered with immediate effect:

1. Mr. Mohamad Hazik is designated as Assistant Registrar Director's Office. However, he shall continue to hold the charge of Assistant Registrar, Legal Section.
2. Mr. Mubashir Ahmad Wani, Assistant Registrar, Audit in addition to his duties is assigned the charge of Coordinator for booking of tickets through Balmer Lawrie & Co. Ltd. He shall also be responsible for compilation, printing and submission of Annual Report and Annual Accounts Report of the Institute.
3. Mr. Mohammed Iqbal Dar, Assistant Registrar, Administration in addition to his duties is assigned the charge of RTI Cell and is nominated as Public Information Officer of the Institute. He shall also be responsible for handling the online grievance portals.
4. Biometric Attendance System shall be handled by the Registrar Office.

The services rendered by Shri P. L. Sapru as Consultant Director's Office are highly acknowledged.


6/4/23
कुलसचिव
Registrar
6.4.2023 6/4/23 6.4.23

सं./No.:)एनआईटीएस/NITS)/एडीएम/ADM)/2023/405

दिनांक/Date: 06 / 04 / 2023

प्रतिलिपि/Copy To:

1. All Deans/HoDs/HoCs/DRs/ARs/Other Controlling Officers for information.
2. Mr. Mubashir Ahmad Wani.
3. Mr. Mohamad Hazik.
4. Mr. Mohammed Iqbal Dar.
5. Shri P. L. Sapru, Ex. Consultant Director's Office.
6. P.A. to Director for kind information of the Director.
7. Web Developer for uploading on Institute Website.
8. General order File.