Institute Bulk Registration Procedure

Thank you for showing interest in the bulk registration of your college students to the courses offered on the IITBombayX MOOC platform from **15 July to 25 November 2020**. We are glad that many of your students will benefit from these courses during this Pandemic.

Some Added Benefits for Bulk Registration are:

➔ Teachers can use the majority of the content from these courses to teach their students and supplement it with their own, if required (as in Blended MOOCs).
➔ We will offer free registrations to teachers who will be offering these courses as Blended MOOCs.
➔ Early Bird Discount will be available throughout the course duration.
➔ For more than 5000 registration of students (across all courses) in this semester then we will consider for further discounts.
➔ Monitor the performance of their students through Grade Report (refer point no. 9).
➔ The marks obtained in the IITBombayX courses can be used for Internal Assessment and can be assigned some weightage such as 20 - 30 %.

We request you to follow the procedure given below:

Institute coordinator
1. The institute should appoint a faculty member as the programme coordinator. S/he would be the single point of contact between the institute and the IITBombayX team. The details required are as follows:
   a. Name, Email-id, Contact No.
   b. Designation

Registration
2. **List of students**: Please share the details of students who would be enrolled in various courses. Please make a separate sheet for each course. The details of the students should be in the format mentioned here:
   <https://docs.google.com/spreadsheets/d/1XTyw2kngj2NmcGaVUNWdarDE6xOaWImUBtMpceIy1SQ/edit?usp=sharing>
   a. Please share the email-ids of the students (preferably institute email-ids).
   b. The email-ids once provided in the list will be frozen until the end of the course.
   c. The students should not update their email-ids as it will lead to a discrepancy in the Grade Report (refer to point no. 6).
   d. The contact number of the student is taken merely for direct communication in case of any urgency/intricate queries.
   e. The students should use the same email-id as provided in the list to login to the IITBombayX platform.

Login
3. The students will be enrolled in the respective courses by IITBombayX Team within two days and students are required to follow the procedure stated in the automated email (via coursesupport@iitbombayx.in) for accessing the course content.

4. Students should not share the login credentials with anyone. Students should be directed to contact coursesupport@iitbombayx.in in case of any platform-related queries and they should post course-related queries on the course discussion forum on IITBombayX.

Course Policy and Certificates

5. We also recommend taking the IITBombayX Demo course <https://iitbombayx.in/courses/demo-course>, a fun and interactive course designed to help the students explore the IITBombayX learning experience. To access this course students should create an account on IITBombayX (https://courses.iitbombayx.in/register).

6. The requests such as the change of the course, change of email-id, change in course grading policy, increase no. of attempts for graded activities will not be entertained.

7. IITBombayX will not be responsible if the student is inactive in the course or unenrolled himself/herself through the IITBombayX learner dashboard from the course.

8. As per the course policy, the Honour Code e-certificates will be awarded after the successful completion of the course. It will be available on the IITBombayX learner dashboard after the course end date.

Certificates Issued Report

9. IITBombayX Team will provide the Certificates Issued Report comprising the marks secured in each graded activity and certificate issued status to the Institute Coordinator.

Course Fee

10. We are giving the early bird discount rate for all the students. We need full fee payment before the students are enrolled in these courses. The course fee structure is as follows:
    - Skill development courses: **Rs. 325**/-
    - Computer Science courses: **Rs. 375**/-
    - Signals and Systems courses: **Rs 375**/-
    - Thermodynamics course: **Rs. 475**/-

    This fee is applicable per student per course.

Following courses are offered in this semester:

Sr. No.	Skill Development Courses	Computer Science Courses	Engineering Courses
1.	Soft Skills	Programming Basics	Thermodynamics
2.	Workplace Communication	Object-Oriented Programming	Signals and Systems, Part 1
3.	English For Oral Communication	Foundations of Data Structure	Signals and Systems, Part 2
4.	English for Written Communication	Implementation of Data Structures	
5.	LaTeX for Students, Engineers, and Scientists	Algorithms	